



POLICY DOCUMENT

Safeguarding Policy

Horizon Economics Tuition

Effective date: **22/07/2026**

01 Purpose

Horizon Economics Tuition is committed to the safety and wellbeing of every student. This policy sets out how we ensure a safe tutoring environment for all young people in our care.

02 Scope

This policy applies to all tutoring activity delivered by Horizon Economics Tuition, including online sessions via Google Meet and in-person sessions at students' homes.

03 Legislation

This policy is written in accordance with the Children Act 1989 and 2004 and relevant UK safeguarding guidance.

04 DBS

Fahim holds an Enhanced DBS certificate which is available for inspection on request.

05 Online sessions

All online sessions are conducted via Google Meet. Parents and guardians are welcome to observe sessions at any time. Session recordings are available on request.

06 In-person sessions

All in-person sessions take place at the student's home. A parent or guardian must be present in the property at all times during in-person sessions.

07 Recognising concerns

If Horizon Economics Tuition identifies any concern regarding the welfare or safety of a student, this will be reported to the relevant authority – either local authority children's services or the police in cases of immediate risk. Concerns will not be investigated independently.

08 Photography and recording

No photographs or recordings of students will be taken without explicit written consent from a parent or guardian.

09 Data protection

All student data is held securely in line with our Privacy Policy and ICO registration. See our Privacy Policy for full details.

10 Communication

All communication with parents and guardians is conducted via WhatsApp and Google Classroom. Parents and guardians may contact via WhatsApp for general enquiries and session-related matters. Students communicate via Google Classroom, where they are able to ask questions and access resources at any time, including outside of scheduled session times.

11 Contact

To raise a safeguarding concern or request a copy of the Enhanced DBS certificate:

Horizon Economics Tuition

Email: hello@horizoneconomicstuition.co.uk

Phone: **[+447931 757946]**